

SOUTH WAIRARAPA DISTRICT COUNCIL

18 NOVEMBER 2015

AGENDA ITEM D3

CHIEF EXECUTIVE OFFICER REPORT

Purpose of Report

To report to Council on general activities since the last meeting.

Recommendations

The Chief Executive Officer recommends that Council:

1. *Receive the information.*
2. *Ratify Martinborough Community Board resolution MCB 2015/62 that \$5,000 be granted to Martinborough Tennis Club from Pain Farm Funds.*
3. *Ratify the nomination of Francis John McNally-Te Maari from Kohunui Marae to the Maori Standing Committee.*
4. *Receive the tabled financial statements for the period ended 31 October 2015.*

1. Executive Summary

The adoption of the Annual Report on 28 October signals the end of a long year with the Audit New Zealand team onsite for a number of weeks, reviewing both the Annual Report and Long Term Plan. A significant amount of background material is required to be prepared to allow the audit teams to carry out their work.

Consultation, hearings, and a decision made in relation to the targeted rate for the Waihinga Centre. Work now starts in relation to the resolution from that meeting, considering next steps.

Evidence and discussions have been finalized in relation to the resource consent application for the Greytown Wastewater treatment plant application.

Work continues in relation to implementing the necessary steps to achieve compliance with the health and safety legislation, which becomes operative in April 2016.

Finally, Colin Wright retired from his chief executive role at Carterton District Council, a position Colin has held for many years. Colin has been involved in local government in the Wairarapa for close to three decades and his wealth of knowledge will be missed.

2. Governance/Leadership/Advocacy

The following table provides the year to date results for KPI's set for the Governance output [note this report updated and is as at 30 June 2015]

GOVERNANCE, LEADERSHIP AND ADVOCACY MEASURING SERVICE DELIVERY PERFORMANCE				
SERVICE LEVEL	KEY PERFORMANCE INDICATORS	2014/15	RESULTS	COMMENTS
		Opportunities are provided for the community to have its views heard	Ratepayers and residents feel they can contact a Council member to raise an issue or problem	75%
	Ratepayers and residents feel that the Mayor and councillors give a fair hearing to their views	75%	62% (2010/11 survey 55%)	The customer satisfaction survey was carried out during 2014/15. In addition to the 62% (2011 55%) positive response, 21% (2011 28%) felt they were unable to comment.
Council determines what activities it should engage in through consultation and regulatory requirements then sets clear direction	Ratepayers and residents are satisfied with Council's decisions and actions	50%	59% (2014 survey 76%)	A Public Booster survey was carried out in 2015 in addition to the 59% 11% felt they were unable to comment. The full customer satisfaction survey was carried out during 2014/15. In addition to the 76% (2011 73%) positive response, 8% (2011 9%) felt they were unable to comment.
	Ratepayers and residents are satisfied with how Council allocates rates/funds to be spent on the services and facilities provided (target peer group age)	78%	64% (2010/11 survey 59%)	The customer satisfaction survey was carried out during 2014/15. In addition to the 64% (2011 59%) positive response, 14% (2011 9%) felt they were unable to comment.
Community Boards make decisions that consider local issues	Community Board decision - making reports on local issues	90%	Greytown 92% (2014 100%) Featherston 95% (2014: 96%) Martinborough 95% (2014: 95%)	This measure reports on the percentage of resolutions made that relate solely to local issues.
	% of ratepayers and residents who know how to contact a community board member	65%	65% (2010/11 survey 52%)	The customer satisfaction survey was carried out during 2014/15. In addition to the 64% (2011 59%) positive response, 14% (2011 9%) felt they were unable to comment.
Opportunities are available to raise local issues and understand what will happen as a result	Ratepayers and residents satisfied with the way Council involves the public in the decision it makes	65%	49% (2010/11 survey 50%)	The customer satisfaction survey was carried out during 2014/15. In addition to the 49% (2011 50%) positive response, 26% (2011 25%) indicated they were neither satisfied nor dissatisfied, and 5% (2011 5%) felt they were unable to comment.
Opportunities are available to raise issues relating to Maori through the Maori Standing Committee	The Maori Standing Committee makes recommendations to Council in relation to policy and plan development and resource management applications	100% applicable applications		Maori Standing Committee met on 8 occasions. In total 3 resource consent applications were considered, however due to the timing of the meetings 9 were considered outside normal meetings.

2.1 Wairarapa Governance Review Working Party

The working party noted that while the Wairarapa was a separate workstream for the Local Government Commission, little progress had been made.

Contact with the Commission will be made to ascertain progress and whether any additional information is required.

The Commission, including chair Sir Wira Gardiner, met with Council late in October to have an open discussion on SWDC thoughts and the Commissions approach – and timings – for the reviews underway.

The Commission also presented to the combined Council meeting, where a process was outlined to move forward. This process included Greater Wellington Regional Council.

3. Strategic Planning and Policy Development

3.1 Meetings/Conferences

3.1.1. Chief Executive Forum

Three regional Chief Executive forums have been held. Two of these were in relation to governance discussions described above.

The “normal” forum provided an update on Transmission Gully, LGC update, Spatial Planning update.

An interesting presentation on Kapiti Coast DC implementation of water meters was made. Water supply (or the lack thereof) is a real problem for KCDC and the implementation of water meters has allowed deferral of significant capital expenditure (pipework, bores, water storage) following identification of both private and council infrastructural water leaks.

3.1.2. Mayoral Forum

One Mayoral Forum was held and I am sure this will be covered in Her Worship’s report. As indicated above governance matters were high on the agenda.

3.2 Wastewater Consents

The Greytown wastewater resource consent hearing is set down for Tuesday 17 November and hopefully this will be similar to Martinborough and take only the one day.

Finalising evidence and preparing a joint SWDC/GWRC statement of outstanding matters is invaluable in allowing the Commissioners to focus on the key points.

We are still awaiting the outcome of the Martinborough consent, which I believe is delayed until the Greytown hearing.

3.3 Financial Statements

Financial Statements for the period ended 31 October will be tabled.

3.4 Local Government Funding Agency (LGFA)

LGFA have accepted our application to become a borrower against this fund. LGFA have completed their financial due diligence and we fall well within their benchmarks.

There is a reasonable amount of documentation required and it is hoped this will be collated in time for consideration at this meeting.

3.5 Decisions Required

3.5.1. Pain Farm Expenditure

Martinborough Community Board resolved:

MCB RESOLVED (MCB 2015/62):

1. That subject to agreement by absent members of the Community Board, to recommend to Council that \$5,000 be distributed to the Martinborough Tennis Club from Pain Farm funds to assist with the costs associated with replacing two turfs and installing lights for the benefit of the community.

(Moved Cornelissen/Seconded Colenso)

Carried

2. Action: Seek a quorum vote on distribution of Pain Farm funds to the Martinborough Tennis Club and advise the CEO; Lisa Cornelissen

This expenditure falls within the Pain Farm Expenditure Guidelines, accordingly it is recommended Council ratify this resolution and expenditure. A quorum of positive votes was gained per point 2.

3.5.2. Appointment to Maori Standing Committee

Attached as Appendix 1 is a letter received from Kohunui Marae nominating Francis John McNally-Te Maari as their representative.

It is recommended this nomination be ratified.

3.6 Other

Discussions are progressing with the **land swap** at our Greytown site. It is unsure how long this process will take as there are various groups to liaise with and matters to be resolved. This land swap is "like for like" and will result in both ourselves and Papawai Ahu Whenua trust ending up with contiguous and more useable blocks of land.

Allied to this the hanger for the **gliding** club is well underway. While this is not an SWDC project, it is an initiative we are committed to assisting where able and was one of the benefits we identified in purchasing the Papawai land.

Costs were finally received for the **Featherston Town Square**. These were somewhat higher than anticipated. The working group discussed the costs and after some refinement we instructed the consulting engineer to call for quotes, ensuring local suppliers were able to participate in this process. Site works should commence shortly.

The **Waihinga centre** consultation process has been completed, Council will meet with the steering group shortly as resolved by the Council following three hearings.

A number of discussions have been held regarding **civil defence** with a view to understanding the new structures and response procedures. These are on-going.

Discussions are continuing with the **Department of Conservation** on the ownership of assets they construct. DOC's issue is that they are required to pay a capital charge for the assets they own, which comes out of their operational budgets. If they can transfer asset ownership then they are not charged the capital charge and therefore have more funding available for maintenance. While conceptually we may be able to assist, future obligations need to be well understood. Destination Wairarapa are helping in these discussions as one of the projects is a cycleway DW have received grant funding for.

Other meetings included **Community Board and Maori Standing** committee meetings and the Featherston public meeting, rounding out this period nicely.

3.7 Rates Arrears (Incl. GST)

DATE	AMOUNT \$'000	NUMBER	DAYS SINCE INSTALMENT DUE	SWDC COMPONENT \$'000 (81%)
1 June 2012	\$855	722	10	\$692
19 June 2012	\$730	632	31	\$591
10 September 2012	\$947		21	\$767
15 February 2013	\$820	565	57	\$664
17 June 2013	\$913	740	27	\$739
4 March 2014	\$1,033	863	12	\$836
14 April 2014	\$954	675	53	\$773
19 August 2014	\$818	592	91	\$663
30 September 2014	\$1,008	809	37	\$816
11 November 2014	\$770	627	83	\$623
27 January 2015	\$672	537	68	\$544
2 March 2015	\$784	798	10	\$635
25 May 2015	\$762	803	3	\$617
3 July 2015	\$624	669	39	\$505
18 August 2015	\$580	547	59	\$470
11 November 2015	\$498	572	83	\$404

Additional information was requested and is presented below:

AREA	ZONE	NO. PROPERTIES	ARREARS	OUTSTANDING	TOTAL
Featherston	Urban	154	\$ 89,384.59	\$ 59,194.73	\$ 148,579.32
Featherston	Commercial	10	\$ 2,916.88	\$ 3,928.06	\$ 6,844.94
Greytown	Urban	64	\$ 41,506.85	\$ 25,626.53	\$ 67,133.38
Greytown	Commercial	10	\$ -	\$ 6,625.53	\$ 6,625.53
Martinborough	Urban	77	\$ 39,348.80	\$ 31,374.13	\$ 70,722.93
Martinborough	Commercial	4	\$ 6,529.00	\$ 3,734.56	\$ 10,263.56
Rural		253	\$ 95,996.77	\$ 92,088.32	\$ 188,085.09
TOTAL		572	\$ 275,682.89	\$ 222,571.86	\$ 498,254.75

While the number of outstanding accounts is up slightly, the total value continues to fall. This is because we have received most of the demands from the banks, which are of a higher amount, and there are outstanding amounts from installment 1 of the 2015/16 year, which is generally a lower amount.

4. Corporate

4.1 Occupational Health and Safety

Major Consulting have commenced implementation of the approved plan to ensure compliance with our obligations. The new legislation comes into force April 2016 and we will have completed implementation by then.

A health and safety committee has been appointed as required and this group have had an initial meeting. This committee is important to ensuring H & S is and remains important to us.

4.2 LGOIMA Requests

DATE	TOPIC OF INFORMATION REQUEST	REQUEST RESPONSE
30 September 15	Any costs associated with section 12 of the Resource Management Amendment Act 2013	No costs
13 October 15	Details of notable trees	Details provided
20 October 15	Details of costings relating to the Town Hall project.	Details provided
22 October 15	Documentation that records the location change of Alloa Gun Club	
29 October 15	Details of contracts with SLG Group and other consultants/advisers relating to Town Hall project	
3 November 15	No of parking tickets issues and fines collected.	Nil

5. Appendix

Appendix 1 – Correspondence from Kohunui Marae

Contact Officer: Paul Crimp, Chief Executive Officer

**Appendix 1 –
Correspondence from
Kohunui Marae**

RECEIVED

- 2 NOV 2015

2 November 2015

Paul Crimp
CEO
South Wairarapa District Council
PO Box 6
Martinborough 5741

Dear Paul

KOHUNUI MARAE REPRESENTATION ON THE SWDC MAORI STANDING COMMITTEE

On behalf of The Kohunui Marae Trustees I would like to confirm that Francis John McNally- TeMaari has been elected to represent Kohunui Marae on the SWDC Maori Standing Committee.

Yours sincerely



Anne Firmin
Secretary
Kohunui Marae Trustees
3 Malcolm Street
Martinborough 5711